

City of Danbury
Regular Council Meeting
Minutes
Thursday,
December 21, 2023

Call to Order: Mayor Suzanne Powell called the meeting to order at 6:30 p.m.

Council Present: Gordon Hatthorn, Keith Woods and Jon Williams

Council Absent: Rocky Hicks and Kylie Kroschel

Staff Present: Erin Nolan and Chief Henken

Pledge

Prayer: Donna Bogema

Public Comment: NONE

Mayor Update

- Fire Hydrants received maintenance and an inventory was completed. We have 45 in town. Two are out of commission and need repairs. Will send email with all the information to council. The information was shared with the Fire Department.
- We had the employee Christmas lunch yesterday for all the employees.
- City Hall will be closed Monday, December 25th and Tuesday, December 26th for the Christmas Holidays.
- Chlorine Building is complete. When they did the walk through inspection it was not signed off on because the electrician saw a couple of items that needed to be fixed. TCEQ information about the ventilation system inside the building.
- The inside of the water tower tank was inspected. We will receive the report in 45 days.
- January 8th the railroad will begin removing and replacing the dirt over between the railroad and Skrabanek Park. The work will take about two weeks to complete.

Council and Staff Comments: NONE

Consent Agenda:

1. Consideration of November Financial Statements
2. Consideration of Credit Card Statement- 10.17.2023-11.16.23
3. Notification of All Bank accounts- available balance as of 12.21.2023
4. Consideration of November Police Report/Maintenance Log
5. Consideration of November Municipal Court Report
6. Consideration of November Community Center Report
7. Consideration of November Park Report
8. Consideration of November Time Report
9. Consideration of November Utility Report
10. Consideration of City Council Minutes (12.7.2023)
11. Consideration of Building/Electrical Inspector Report
12. Consideration of Utility Department Vehicle Report

Motion by Jon Williams and seconded by Gordon Hattorn to approve the consent agenda.

PASSES

Consent Agenda:

13. Consideration of Monthly Bills (Check Register from 11.1.2023-11.30.2023)

TABLED until 1/4/2024 meeting

General Business:

1. Update from Police Department (Chief Henken)

*** Police Vehicle has been delayed for pick up due to the wrong graphics being put on the vehicle.**

*** Axon project will start after the first of the year.**

*** If anyone knows any family that is in need of gifts please let him know. We have toys from the Toys for Tots toy drive and looking for family or families to help.**

2. Discussion and Consideration of Interlocal Agreement with Brazoria County and the City of Danbury Police Department for the MCT CAD system. (Chief Henken)

- * **Sweeny, Jones Creek and Constables all share with the County.**
- * **\$144 per unit to set up the system**
- * **\$307 per unit per year for the license**

Motion by Gordon Hatthorn and seconded by Jon Williams to approve the Interlocal Agreement with Brazoria County and the City of Danbury Police Department for the MCT CAD system.

PASSES

3. Discussion and Consideration of agreement with Central Square for access and use of software for the City of Danbury Police Department. (Chris Henken)

Motion by Jon Williams and seconded by Gordon Hattorn to approve the agreement with Central Square for access and use of software for the City of Danbury Police Department.

PASSES

4. Discussion and Consideration of increasing the amount of the City's 6 month operating fund. (Sue Powell)

TABLED until 1/4/2024 meeting

5. Discussion and Consideration of the amount of the City's funds to invest into TexPool.
(Sue Powell)

Motion by Jon Williams and seconded by Gordon Hatthorn to open two accounts with TexPool, one account in the amount of \$300,000.00 from General Fund and second account in the amount of \$48,000.00 from the DHEA account.

PASSES

6. Discussion and Consideration of agreement with SPCA of Brazoria County. (Sue Powell)
Gordon Hatthorn would like the citizens to know that they can call the police department for animals.

Motion by Gordon Hatthorn and seconded by Keith Woods to approve the agreement with SPCA of Brazoria County with the same terms as 2023.

PASSES

7. Discussion and Consideration of increasing the deposit for Community Center.
(Sue Powell)

Brenda Milligan would like to see the deposit raised from \$100.00 to \$250.00. She also mentioned that maybe the City could put a credit card on hold for the \$250.00 or even have a credit card number on file.

Chief Henken suggested seeing if we could have in the ordinance being fined, written citation in violation of the ordinance and then they would have to see the Judge.

Motion by Gordon Hatthorn and seconded by Jon Williams to increase the Community Center deposit from \$100 to \$250.00.

PASSES

8. Discussion and Consideration of a working plan for utility workers training classes.
(Keith Woods)

*** Mike Reioux is signed up for Utility Safety class that is needed. He will take the class here at City Hall on January 29th, 30th and 31st.**

***Keith Woods would like for the current utility workers who do not have a license be called into City Hall and showed the process how to start the process to get their D License. He wants us to show them the process and pick the classes that they need to take.**

***Erin and Sue will work with the utility workers that do not have their license to call them and have them come to City Hall and begin the process to get their license.**

NO Action needed was just a discussion of what would like to see moving forward.

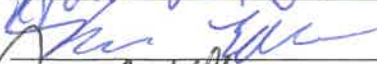
City of Danbury
Regular Council Meeting Minutes
Thursday, December 21, 2023

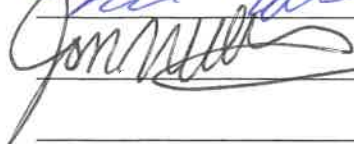
Adjourn/Dismiss: Mayor Suzanne Powell adjourned the meeting at 7:21 p.m.

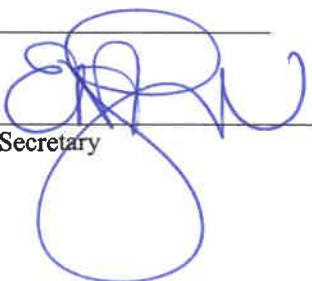


Mayor Suzanne Powell








ATTEST by: _____
Erin Nolan, City Secretary